

Ali met Mohammad _____ they were in France and _____ that.

a- before - after

b- during - before

c- during - between

d- during - after

The plural of datum is _____

a- datas

b- datums

c- data

d- datumes

He's one of the most hard working employee in the company, _____?

a- isn't he

b- hasn't he

c- he isn't

d- doesn't he

It is the first day for someone at work. He is very anxious and he doesn't know what to do. He is going to meet a lot of people, so according to him it's a _____

a- stress

b- dilemma

c- hard

d- pleasure

The man is playing football.

a- The action in the sentence is completed and done

b- The action is in the progress

Ayman's finished reading the newspaper, _____?

a- isn't he

b- wasn't he

c- hasn't he

d- has he

Ali has already finished his job.

The action in the sentence was done and completed.

a- True

b- False

Did Hamad copy the documents that the company need?

Yes, he has _____ done that

a- ever

b- never

c- already

d- yet

_____ does Mr. Mazen go to Cairo on business?

- At least once a month.

a- How long

b- How often

c- How many

d- How much

13- Did you arrive there _____ night?

a- on

b- upon

c- in

☒ d- at

14- His office is laying on _____ sight view.

☒ a- beautifully

b- carefully

c- ?

☒ d- nicely

15- _____ is there. The house is empty.

☒ a- No one

b- Someone

c- Anyone

d- Anything

16- One of the petrochemical companies has advertised in a newspaper for recruiting new engineers. But they were ~~astonished~~ because the number of applicants is very great as they forgot to put a condition for the age

☒ a- Bad advertisement

b- Good advertisement

c- Petrochemical company

d- Astonishment

17- The plural of Stimulus is _____

a- stimuluses

b- stimulis

c- ?

☒ d- stimuli

18- I can't come to see you because I haven't got _____.

a- many time

☒ b- much time

c- a time

d- some time

19- We have received _____ for this job from 3,000 people.

a- interviews

b- resignations

c- advertisements

☒ d- applications

20- Your colleague is coming back from a long holiday, you say _____.

☒ a- Welcome back

b- How do you do?

c- Oh, how sad!

d- Nice to meet you

21- It is the first day for Aliaa at work. The manager took her to go round the company. They went through different departments and he introduced her to the staff who welcomed her and wished her good luck with her new job

a- Aliaa and the manager

b- the different departments

☒ c- The first day at work

d- The staff

22- You're most welcome!

a- Can I come in

☒ b- Thank you very much

c- May I come inside

d- ?

10 - (Man - men) (woman

a- womans

c- womens

☒ b- women

d- woman

11 - How's the project coming along?

- I _____ it _____ by the end of the month.

a- will finish

c- will be finished

☒ b- will be finishing

☒ d- will have finished

12 - Wael is working in a big company. After years of hard working job.

Wael's got a new promotion at work, they gave him a new car.

He was very thrilled when he took it from the cars' showroom

He called his friend to make a party _____

a- Wael's new car

c- Wael is thrilled

☒ b- Wael's promotion

d- Wael's party

13 - It's _____ up in the mountains than it is down here.

a- as cold

c- the colder

☒ b- colder

d- coldest

14 - The message was written by Faisal. Can you write this sentence?

Faisal was wrote the message

a- True

☒ b- False

15 - It is too premature to forecast. _____

a- difficult

☒ c- early

b- late

d- easy

16 - The employees brought up this issue during the meeting.

This issue _____ by the employees during the meeting.

a- has been brought up

c- were brought up

b- is brought up

☒ d- was brought up

17 - The work on the computers _____ yet.

a- haven't completed

c- was completed

b- has been completed

☒ d- hasn't been completed

18 - A woman's husband died. What is the suitable expression you say?

a- Anxiety

c- Invitation

☒ b- Condolences

d- Pleasure

29. The plural of bacterium is _____

a- bacteriums

b- bacteria

c- bacterias

d- bacterium

30. Salem _____ every customer he dealt with.

a- know

b- known

c- is knowing

d- knew

31. Our customers were pleased with the new products, _____?

a- were they

b- they weren't

c- weren't they

d- didn't they

32. His father believed _____ his son _____ his friend. He thought that both were lying.

a- neither - nor

b- either - or

c- both- neither

~~d- neither - or~~

33. I work with a managing director so I am _____ for his diary organize his travel and take calls for him.

a- imaginative

b- personal

c- responsible

d- active

34. _____ are you going to America?

a- Who

b- What

c- Which

d- When

35. Someone is working in a big company. He can speak English and he is perfect at French language. He can't use it in his work field. Suddenly a French engineer came to visit the company. The manager needs someone to translate. He took advantage of the opportunity to use his French language.

a- Good opportunity

b- French engineer

c- Learning French

d- ?

36. _____ costs more – the blue one or the grey one?

a- What

b- Which

c- Who

d- How

37. The plural of Phenomenon is _____

a- phenomena

b- phenomenons

~~c- phenoma~~

d- phenomenian

38. It's not appropriate to talk _____ on your cell phone in public.
a- nicely
c- quietly
b- loudly
d- ?

39. Someone has a meeting on Sunday for an hour, another meeting on Tuesday for three hour and the last meeting will be on Thursday for three hours. The _____ meeting will be on Sunday.
a- short
c- as short
b- shortest
d- shorter

40. Anita works as a customer services executive. Some customer that talk to her are very rude and some others talk to her loudly but she calms them down and take their complaints. Then, she write it and send it _____.

a- rude customers
b- customer services executive
c- the role Anita made
d- ?

41. Some people often put you in a / an awkwardness _____
a- difficulty
c- necessity
b- easy
d- property

42. The manager _____ smiled, spoke nor looked at me.
a- or
c- neither
b- either
d- just

43. _____ ?
I'm busy now.

a- Who are you?
c- Do you work now?
b- Are you free now?
d- What are you doing now?

44. Sara works in a big company . they gave her a new office. It is on the corner and overlooking the sea. Sarah is very happy with her new job. When she went home, she talked to her mother about her job and her new office.

a- Sara's mother
b- New company
c- Sara's new office
d- ?

45. You are coming to the party, _____ ?

a- are you
c- you aren't
b- aren't you
d- you are

1. _____ is working as a security here?

a- When

c- Which

☒ b- Who

d- whose

2. The manager asked his employees to turn off lights. They are using too much Electricity. They are suffering from financial problems. They are going to use solar energy to save money for the company.

a- The conservation of employees

b- The manager and the company

c- ?

☒ d- The conservation of energy

3. My neighbor said that his son _____ come the following day.

a- will

c- would be

b- can

☒ d- would

4. They were interviewing her for the job.

She _____ for the job

☒ a- was being interviewed

b- was interviewed

c- has been interviewed

d- is being interviewed

5. One of the companies is looking for a solution for its employees. They try to Solve the problem of transportation. At first they thought about renting a bus. But that would cost them much money. So they decided to buy a new bus and that would save them a lot of money

a- Buying a new bus x

c- Cost much money x

☒ b- Cost effective measures

d- Not effective solution x

6. Someone got a new job, what would the manager say to him?

☒ a- Congratulation, keep it up

c- How are things

b- Have a nice day

d- No problem

7. Someone scored a goal today.

We can say: A goal was being scored that day.

a- True

☒ c- False

8. _____ do you suppose will happen now?

a- Where

c- Who

b- When

☒ d- What

64. - (syllabus

a- syllabuses

b- syllabuses

(c) syllabi

d- syllabee

65. You have just known someone and you would like to break the ice.

You would talk about silly things (or politics).

a- True

(b) False

66. The advertisement division in a company made a new magazine. They wrote different articles. These articles cover the activities of the company and other things about business work.

(a) Inside magazine

b- The cover of the magazine

c- The advertisement division

d- Cost reduction

67. She was at work yesterday, _____?

a- was she

b- she wasn't

c- didn't she

(d) wasn't she

68. A group of employees in a company. Each one has a printer and uses it to achieve his works. One day, the manager decided to collect all the printers and made all the computers connected only with one printer.

(a) Cost reduction x

b- Energy conservation x

c- Reduce employees x

d- Manager's domination x

69. This actor has a charisma, he has a huge fans.

a- Handsome

(b) Magnetic

c- nice

d- hardworking

70. I talked to the employee _____ car had broken down in front the firm.

a- who

(b) whose

c- whom

d- which

71. Would you like some more tea? There's still _____ left.

a- few

b- a few

c- little

(d) a little

72. If you can control your time, you will be able to identify and set your priorities as well as develop a plan of action to achieve your goals.

The effective management of your time can lead to effective communication with others to give assistance, support, motivation, and direction.

(a) Time management

b- Achieving goals

c- Setting your goals

d- Effective communication

~~17~~ - My friend is working in Saudi Arabia at the moment.

- a- The action was in progress
- b- The action is completed and done

☒ c- The action is in progress around now

~~18~~ - We usually have a meeting with our manager _____.

- ☒ a- on Mondays
- b- In Mondays
- c- at Mondays
- d- By Mondays

~~19~~ - The office can't be dirty. The office boy _____.

Yes, he's _____ to guide us.

- a- is just clean it
- b- have just cleaned it
- c- just clean it
- ☒ d- has just cleaned it

~~20~~ - I have been studying business in London since _____.

- a- The action is completed
- b- The action isn't completed

☒ c- The action is in the progress

- d- The action will complete

~~21~~ - You can't go outside now. It _____ really hard.

- a- is rained
- ☒ b- is raining
- c- rains
- d- rained

~~22~~ - The plural of (people) is (peoples)

- a- true
- ☒ b- false

~~23~~ - The teachers were all told to ask their students to fill out the students
Questionnaires and return them by Thursday.

The forms were to be filled out by _____

- a- the teachers
- b- the students and the teacher
- ☒ c- the students
- d- neither the students nor the teachers

~~24~~ - A woman did a research about tigers. And she said that tigers are endangered .

Until the 20th Century there were nine tiger subspecies that included
the giant 300 kilo, Siberian tigers as well as the relatively small- and now
also extinct - (90 kilo) tiger. All are endangered. Around 3,200 endangered
tigers remaining in the wild.

- a- Aliaa research
- ☒ b- Tigers extinction
- c- Tigers types
- d- Animals in Asia

(V) - Hackers in computer is illegal.

a- true

b- false

(V) - Faisal works in a big company. He usually gets up early. And he has breakfast with his family at home. He goes to work by his own car. But unfortunately, that day his car was broken down. He decided to take the bus. He arrived late. When he entered his office, he remembered that he forgot all his paper at home.

a- Good day at work

b- Faisal family

c- Faisal's car

(d) Bad day at work

(V) - What were you doing at eight o'clock yesterday evening?

a- The action is done and completed

(b) The action was in progress around a particular past time

c- The action will be in progress at a particular time

d- The action started and finished in the past

(V) - _____ aren't you going to the meeting?

a- What

(b) Why

c- Where

d- How

(V) - When team members give success and guidance feedback to each other effectively, they are better able to communicate openly as a team, and to identify and discuss problems freely

(a) Peer feedback

b- Manager feedback

c- Active listening

d- solving problems

(V) - _____ do you think we should wait?

a- How many

(b) How long

c- How much

d- How far

(V) - _____ was very tired last week because of hard work.

(a) Everybody

b- Anybody

c- Anyone

d- Nobody

(V) - It is much _____ to learn German than Chinese

a- easiest

b- as easy

(c) easier

d- the easiest

(V) - The manager ordered the employees to stop talking .

a- giving opinion x

b- anxiety ✓

(c) complaining ✓

d- gratitude ✓

13- Mahmmoud has got a trolley. He uses it in the warehouse to carry goods which are stored there. Unfortunately, the trolley squeaks and makes noise.

Mahmmoud felt that people get annoyed with that noise. He decided to fix it.

He took the trolley to a factory and he had it mended.

a- Mahmmoud 's trolley

b- Mahmmoud's initiative

c- the warehouse

d- the trolley squeaks

14- "I'm happy for getting the new job." Faisal said that _____

a- he was an optimist

b- he would be an optimist

c- he had been an optimist

d- he is an optimist

15- The train was completely empty of passengers. There wasn't _____ on it.

a- anybody

b- nobody

c- nothing

d- anything

16- Mike had gone to the supermarket before he _____ home.

a- come

b- comes

c- comed

d- came

17- He could have bought a new car, _____?

a- haven't he

b- didn't he

c- could he

d- couldn't he

18- I'm sure it _____ last night because my car is still wet.

a- raining

b- is raining

c- rains

d- rained

19- If I were you, I _____ be grateful to my manager.

a- will be

b- would be

c- would been

d- would have been

20- I think you shouldn't do that, _____?

a- do you

b- should you

c- you should

d- didn't you

21- When I arrived home they _____ dinner.

a- eaten

b- was eating

c- had eaten

d- has been eating

22- You _____ park here, can't you see the sign?

a- couldn't

b- wouldn't

c- may not

d- must't

9. The manager of a petrochemical company read an article in the newspaper about water pollution. And that pollution due to his company. He immediately held a meeting with the employees and talked about this problem and its effects on the company. They discussed the problem and the proper solutions.

☒ a- company reputation

b- The company meeting

c- air pollution

d- control damage

10. We are looking forward to _____ the job.

☒ a- getting

b- get

c- are getting

d- got

11. Where is my book? Oh, I forget _____ it in.

a- bring

☒ b- to bring

☒ c- bringing

d- to bringing

12. They said that they _____ but they didn't.

a- could came

b- can come

c- is coming

☒ d- could come

13. I'm bored. What about _____ for a walk?

a- to go

☒ b- going

c- is going

d- go

14. Do you think I should move to Ireland?

You shouldn't do anything _____ you think it's the right thing to do.

a- when

b- if

c- in case

☒ d- unless

15. Unless you start now, you _____ there in time.

a- wouldn't be

☒ b- won't be

c- will be

d- would be

16. _____ is the answer to question No. 9?

a- Who

b- How much

☒ c- What

d- When

17. You can use _____ this computer _____ the other one.

Someone must fix them first.

☒ a- either - or

b- neither - nor

☒ c- every - either

d- nor - or

98. _____ is it from here to Berlin?

a- How long away

b- How long

☒ c- How far

d- How many

99. ☒ - Pluto was discovered in 1930 by an astronomer from USA. Pluto was known as the smallest planet in the solar system and the ninth planet from the sun. today, Pluto is called a "dwarf planet." A dwarf planet orbit the sun just like other planets. A dwarf planet is so small it can not clear other objects out of its path. Pluto is 3.6 billion miles away from the sun.

☒ a) Pluto dwarf domination

b- Pluto's moons

c- Solar system

d- Change in 2006

With Best Wishes

Mr. Khaled

She is aw

She is awesome?

A) Yes ✓

B) No

Mr. Khalid 50960909 / 99782685

English - Graduate Exam

فقرة يطلب لها عنوان title

نصحة الشرح

(1) فيل مدير شركة رقوا عليه وجمع الموظفين كلهم وتكلم عن
تلوث المياه Waste water treatment
العنوان المصحح ← company reputation

(شركة الشركة)

(2) فقرة تكلم عن واحد جاي يقول this
اشتغل بوابه اماكن وجاي يقول للموظفين عن خبرته

العنوان المصحح ← The speech

(3) تكلم عن الكمبيوترات ... ان شركة عنده 4 برنترات وكل
واحد يستخدم برنتر ... فالكل حاسم يطبع على برنتر واحد

العنوان المصحح
The good decision
واحد صنع
choice

(4) واحد عنده Trolley مستخدمه في Warehouse وانتاجه
مزرحة وحسن ان الناس انزعجت من هذا النوع
فأخذوا ال Trolley طبع وعملوه له

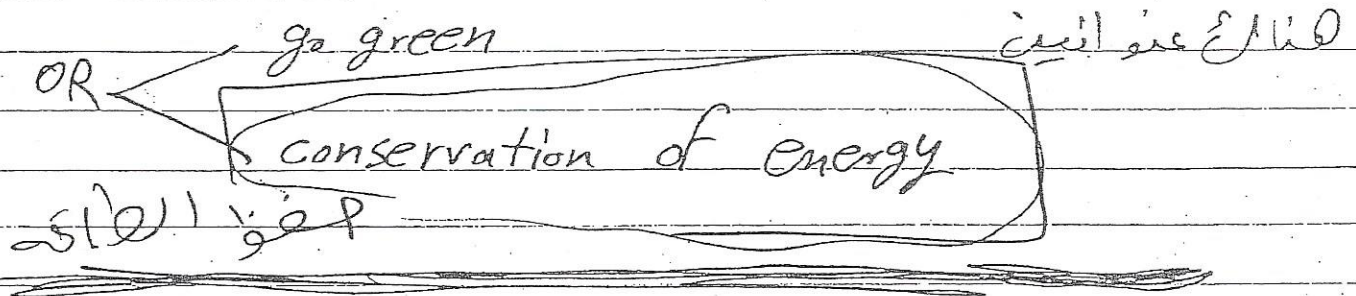
The Trolley

مقاله احاطين

Mahmmod initiative

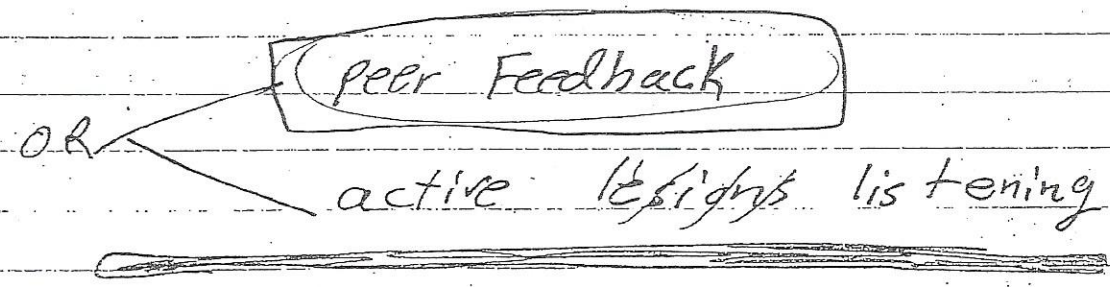
مبادرة

(5) يقولون الشركة green
 من مصادر تلح بملوا الطاقة الكهربائية ب Solar energy
 وشالوا الليتات العادية وحطو CSL Light
 وقالوا حدة الموظفين يطفون الليتات اذا مشوا



(6) يتكلم عن Feedback و Manager

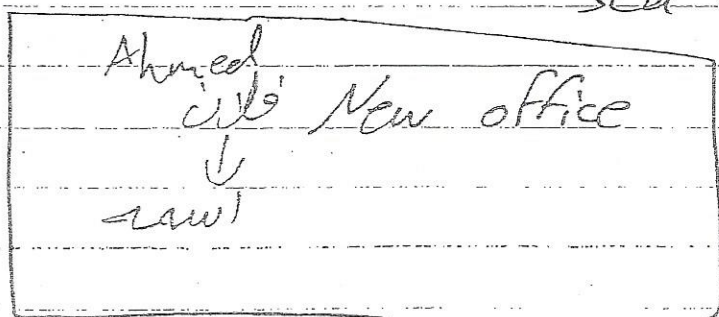
انا اظن ان كل واحد من ال Feedback ولازم
 يكون مستمع جيد



(7) يتكلم عن الليدر ويكون قائد زينة ويعرف يعمل اللي تحت

الاجابة Trait of leader (سأ)

(8) قطعة عن واحد عنده مكتب بيبي ويكون عنده مكتبة
 الليدر ويكون sea view



الجواب

(9) تتكلم عن واحد مستقل بشركة ويتكلم عن رئيس ولكن تتكلم مع الموظفين انجليزى وياهم عن رئيس يتكلم فرنسي فقط

فقال له اظهر روح تعامل معاه

الجواب ← ^{فرصة} great opportunities

(10) وحدة اسمها "سوري" تشتغل بشركة سياحية وهي مستأجرة
بشغلها بس عندها شاكل خاصة ~~مخصصة~~ فتطلع من الدوام وايد
ومستأجرة شتسوي اتسروح الدوام ولا تحمل شاكلها ارضية

الاجابات Suzan strength

OR Suzan weakness

اتوقع هذا ← ^{متوقعة} Suzan dilemma

(11) فقرة تتكلم عن دوام الشفقات بانغ بيا، موندمة مبيع، ومرة
مع والحد كان يبدأ بلكج shift

Shift

(12) فقرة عن مواصفات شراء الكمبيوتر

الجواب to buy computer

(13) وحدة تبين تكلمى رفعتها لان توحي رايها

الاجابة Condolences

الدمع

لو نزلنا

(14) wael got a new promotion at work, they gave him a new car, he was very thrilled when he took it from the cars showroom, he called his friends to make a party.

عَلاَءٌ

OR

wael's new car

wael is thrilled
wael's promotion

عَلاَءٌ

(15) our company is trying to make a inside magazine, the cover design have been sent, the articles is being written

OR

company communication

Articles

cover design

Inside Magazine (or In magazine)

عَلاَءٌ

our company is trying is BUS ... (16)

Cost effective measures

عَلاَءٌ

(17) فقرة تكمّل عن service كذا وكذا

the good or great Exhibition service

Anita works as customer service (18)

some customers that talk to her are very
rude and she talk to her kindly. but she
can't down and take their complaint

عن service كذا وكذا Customer service

الاجابة كذا وكذا

Anita The ^{كوتيز} role Model ^{الاجابة}

Time management

(19) فقرة اجابها

New recruits

(20) فقرة جوابها

(21) فقرة جوابها smart decision
يكون نفس راجع (3)

(22) فقرة جوابها Faisal anxiety قلق

23 فقرة جوابها Customer service

الاجابة كذا وكذا

skills are usually selected as a

(24) فقرة طويلة وجوابها (sales persons)

(25) فقرة طويلة ومضمونها مدير مع موظفائه

الجواب ← Keep it up

(26) فقرة طويلة بدايةها فيصل ومضمونها خبراته اختبرته وراح العوام

ببداية من اوراقه بالبيت

الجواب ← Bad day at work

(27) فقرة طويلة عن التدريب Training وشرح عنه

الجواب Benifit of training

Question Tags

① You are going → aren't you

② had → hadn't

③ will → won't

④ our customers were pleased with the new products ?
weren't they

5) I am going → aren't I

True or false

✓ or X

(X) Hello أهلا أو مرحبا ①

(✓) welcome Back أهلا بكم ②

I went to the school → the action is in future (X) ③

(X) Peoples P people ④

to break the ice كسر الجليد ⑤

(X) أهلا

Reported speech

"will"

قالوا

would

الحوار

الفرائد

(either) (or) (1)

(neither) (nor) (2)

أفلا desks (3)

her / it الإجابة

phenomenon → phenomen (4)

bacteria → bacterium (5)

أفلا sciences certification (6)

holds / opened الإجابة

woman → women (7)

Ali met Fahed His visit to London and never spoke that (8)

during / After الإجابة

data → datum (9)

stimulus → stimuli (10)

Their / every الإجابة (11)

Mona (asked) me if i (will) (12)

would be

would

الإجابة

will be

passive voice → (✓) فعل
نور

The book was written by Faisal

→ Faisal wrote the book (✓)

ليس فعل

premature → Early ①

~~charismatic~~ → magnetic ②

أدب أدب 161 أدب

Progress or completed
تقدم أو مكتمل

لما

Mohammed and Merza are going to

Cinema tonight → will be done

he is opening a follow to release
the lecture

↓